

Meeting of the Finance, Administration and Resources Committee

Manor House, Grange Road, Malvern
Thursday 10 August 2017 at 6:00 pm

Members: Mr R Bartholomew, Mr D Bryer, Mr M Cordey, Mr M Davies, Mr S Freeman, Mr R Hall-Jones (ex officio), Mr J O'Donnell, Mr C Penn, Prof J Raine, Ms S Rouse, Mr D Street, Mr P Watson

We will be joined by Martin Regan, Crowe Clark Whitehill

Agenda

1. Apologies for Absence
2. Chair's Communications
 - 2.1 Trustee training – Balancing Risk and Reserves
16 November 6.30pm Open Space meeting rooms
 - 2.2 Stroll 24 August 2017 6pm Swinyard's Car Park
3. Declarations of Interest
4. Matters arising from previous meeting 11 May 2017
5. To review Schedule of Risk PAPER A Page1 + A3 paper
6. To approve Trustees' Annual Report and Accounts for year ending 31 March 2017 & authorise signature of Letter of Confirmation PAPER B Pages 2 - 42
(Including reconciliation with final management accounts for y/e 31.03.2017)
PAPER C Pages 43 - 50
7. Disposal of capital items PAPER E Page 51
8. Reports - for information
 - 8.1 Management accounts to 30.6.2017 PAPER F Pages 52 - 60
 - 8.2 Review of major projects (Including Land Management) PAPER G
Pages 61 - 64
 - 8.3 St Ann's Well Refurbishment VERBAL UPDATE
 - 8.4 Update on General Fund 5 year financial forecasts PAPER H
Pages 65 - 66
 - 8.5 Car park takings analysis 2015/16 & 2016/17 PAPER I Pages 67 - 68
9. Scottish Widows bank account PAPER J Page 69
10. Urgent Business
11. Date and time of next meeting 14 December 7pm

12. Resolution to exclude the public for discussion of items 13 & 14 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (at request of auditor/staffing matter).

CONFIDENTIAL ITEMS

13. To consider the Audit Findings Report PAPER K Confidential section pages 1 - 29
14. To consider Pensions Working Group final report PAPER D Pages 30 - 31