

Meeting of the Staffing Committee
Manor House, Grange Road, Malvern WR14 3EY
Thursday 4 January 2018 7.00pm

Members: Mr D Baldwin, Mr M Davies, Dr P Forster, Mr S Freeman (non-voting), Ms S Rouse, (non-voting), Mr C Penn, Prof J Raine, Mrs G Rees, Ms H Stace.

1. Appointment of Chair
2. Appointment of Vice-Chair
3. Apologies for absence
4. Chair's announcements
5. Declaration of Interests
6. Times and dates of meetings (next scheduled meeting 5 April 2018 is Easter week)
7. Update on Health and Safety Issues Paper A
8. Health and Safety Policy Paper B
9. Update on Deputy Conservation Officer post VERBAL UPDATE
10. Staff expenses for attending evening meetings Paper C
11. Lone worker policy Paper D
12. Delegation of duties in CEO's absence Paper E
13. Summary of Insurance Cover-for information Paper F
14. Terms and conditions for staff in the direct contribution pension scheme Paper G
15. Appraisal process for CEO Paper H
16. Policy on complaints and dealing with abusive, persistent or vexatious complainants Paper I
17. Items for future meetings
18. Urgent Business
19. Resolution to exclude the public for discussion of the remaining item on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (staffing matter).

CONFIDENTIAL ITEM
20. Nominal post to remain within WCC pension scheme Paper J