



Malvern Hills Trust

Position:	Field Staff (part-time post, 3 days)
Responsible to	The Operations Manager
Starting Salary:	NJC Scale Point 14 –£17,681 (pro rata £10,752).

An exciting opportunity has arisen to join the Field Staff team in one of Britain's most iconic landscapes. The successful candidate will carry out a wide range of practical tasks involved in managing the Malvern Hills.

Closing date is Wednesday 3rd October 2018 (12 noon). Interviews will be held on Wednesday 10th October 2018. To apply, please return your completed application form via email to: Reception@malvernhills.org.uk or via post to: **CEO, Malvern Hills Trust, Manor House, Grange Road, Malvern WR14 3EY marked 'Private and confidential'.**

The area

The Malvern Hills are a nationally important and iconic area of the British countryside. Over 1,000,000 people flock to the area each year and the view from the top of the Hills has been voted one of the best in Britain. The area has been designated an Area of Outstanding Natural Beauty, a Site of Special Scientific Interest and the Hills contain a number of Scheduled Ancient Monuments.

The organisation

The Malvern Hills Trust is a statutory body established by Act of Parliament in 1884 and is also a registered charity. The Trust manages the majority of the Malvern Hills and Commons – totalling over 1200ha (3000 acres). The Trust's duties and responsibilities are set out under the 1884 Act and four subsequent Acts and include:

- Preserving the natural aspect of the hills
- Protecting and managing trees, shrubs, turf and other vegetation
- Preventing unlawful digging and quarrying
- Keeping the hills open, unenclosed and unbuilt on as open spaces for the recreation and enjoyment of the public
- Conserving and enhancing biodiversity, Sites of Special Scientific Interest and Scheduled Ancient Monuments on its land.

The role

Responsible to the Operations Manager the part-time Field Staff Member will assist with practical land management tasks across all land managed by the Malvern Hills Trust, whilst having due regard for the landscape, wildlife and archaeological features found on the land and will carry out work in a way that conforms to environmental good practice and Health and Safety legislation. At the same time there is a need to ensure work complies with the Trust's duties under the Acts of Parliament.

Please note this role will involve working outdoors on steep and rough terrain.



Job Description

Job Title:	Field Staff
Salary:	NJC Scale Point 14 –£17,681 (pro rata £10,752)
Place of Work:	Based at Wyche Road Depot, Malvern
Hours of Work:	22.5 hours per week, Monday to Wednesday 8 am to 1 pm and 1.30 pm to 4 pm
Responsible to:	The Operations Manager
Key Relations:	CEO, Conservation Manager, Wardens

Job purpose:

- To carry out land management tasks across all land managed by the Malvern Hills Trust.
- Having due regard for the landscape, wildlife and archaeological features found on the land, to carry out work in a way that conforms to environmental good practice and Health and Safety legislation.

Duties:

- (a) Responding to instructions from the Operations Manager for tasks to be carried out.
- (b) Cutting grass and scrub throughout MHT property, including roadside verges, commons and hill paths.
- (c) Carry out maintenance of paths and tracks and car parks as instructed.
- (d) Carry out scrub and woodland management on the Hills.
- (e) Undertake work on countryside furniture (seats, notice and information boards) and access routes, and report on any defects in condition to the Operations Manager.
- (f) Routine maintenance of tools and equipment.
- (g) Maintenance of property and buildings.
- (h) Collection of litter, emptying of general and dog waste bins and litter picking.
- (i) Other duties as required.

A full job description will be issued to the successful applicant.

The Malvern Hills Trust reserve the right to alter the contents of this job specification after consultation with the post holder to reflect changes to the job or service provided without altering the general character or level of responsibility.

Duncan Bridges, Chief Executive Officer

05/09/2018



Person Specification Skills and Experience

Essential

Skill Required	Certification / qualification/ experience
Driving on road	Full current driving Licence including entitlement to drive tractors.
Tractor driving	Experience of tractor driving.
Basic practical hand and power tool skills	Experience of using a range of hand and power tools.

Desirable

Skill Required	Certification / qualification/ experience
Use of tractor driven PTO machinery	Experience of using machinery such as winches, mowers, chippers etc.
Trailer use	Experience of driving with trailers. Possession of BE or other Category entitlement to drive a trailer between 750kg and 3500kg.
Off road driving skills	Experience and or training course in driving off-road, particularly on steep slopes.
Use and maintenance of chainsaws and basic felling techniques.	Experience of using / maintaining chainsaws and basic felling techniques
Possession of current chainsaw ticket	Current certification, eg; LANTRA CS30/31 or NPTC 201/202
Pesticide application.	Experience of using / maintaining handheld pesticide applicators. Current certification, eg; NPTC PA1/PA6A Knapsack sprayer certification
Use and maintenance of brush-cutters and clearing saws.	Experience of using / maintaining trimmers, brush-cutters, and clearing saws. Current certification, eg; NPTC ABC02 Brush-cutter use