

# Meeting of the Finance, Administration and Resources Committee

Manor House, Grange Road, Malvern  
Thursday 13<sup>th</sup> December 2018 at 7:00 pm

Members: Mr R Bartholomew, Mr D Bryer, Mr M Cordey, Mr M Davies, Mr S Freeman (non-voting), Mrs L Hodgson, Mr C Penn, Prof J Raine, Ms S Rouse, Mr D Street, Mr P Watson

Ian Burrows of Brewin Dolphin will be in attendance for item 7

## Agenda

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. Chair's Communications
5. Declarations of Interest
6. Matters arising from previous meeting 9<sup>th</sup> August 2018 not otherwise on agenda
  - 6.1 Grazing contract North & Central Hills
7. Investment report
8. Management accounts for the 6 months ended 30<sup>th</sup> September 2018 Paper A
9. To approve General Fund budget and propose the Levy for the year ended 31<sup>st</sup> March 2020  
Paper B
10. To review the reserves policy Paper C
11. Review of vehicle replacement policy Paper D
12. Red flag items off the risk schedule Verbal Update
13. Reports - for information
  - 13.1 Car park takings analysis 2017/18 Paper E
  - 13.2 Review of major projects (including Land Management) Paper F
  - 13.3 Charity Commission Scheme costs – report from monitoring team  
Verbal Update
  - 13.4 Fund raising Verbal Update
  - 13.5 Report of CEO's exercise of delegated expenditure powers Verbal Update
  - 13.6 Legacy Verbal Update
  - 13.7 Manor House refurbishment Verbal Update
14. Urgent Business

15. Date and time of next meeting 14 February 2019 7pm

16. Confidential item: Resolution to exclude the public for discussion of item 17 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (commercially sensitive matter).

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CONFIDENTIAL

17. To approve contract for supply and maintenance of car park meters      Paper G