

Meeting of the Board
Council Chamber, Avenue Road, Malvern
Thursday 17 January 2019 7:00 pm

Agenda

1. Apologies for absence
 2. Chair's Announcements
 3. Declarations of Interest
 4. Public Questions
 5. To confirm the Minutes of the Board meetings held on 08.11.2018 and 15.11.2018
Pages 1 - 13
Confidential pages 1 - 3
 6. Matters arising
 - a) From the previous Board meetings not otherwise on the agenda
 - b) Appointment of Committees
For decision: Request from Angus Golightly to be appointed to the Land Management Committee
 7. **Land Management Committee**
 - 7.1 To confirm the accuracy of the minutes of the meeting held 06.12.2018
Pages 14 - 18
 - 7.2 Chair of Committee to present the minutes and matters arising since the meeting
 - 7.3 Board to adopt the minutes
(Approval of LMC budget will be covered in item 12 below)
 8. **Finance Administration and Resources Committee**
 - 8.1 To confirm the accuracy of the minutes of the meeting held 13.12.2018
Pages 19 – 25
Confidential pages 4 - 5
 - 8.2 Chair of Committee to present the minutes and matters arising since the meeting
 - 8.3 Board to adopt the recommendations set out below and to adopt the minutes
- 9. Approval of General Fund budget and levy for the year end 31 March 2020** covered under agenda item 12
- 10. Review of Reserves Policy**
That:
- a) The unrestricted funds within MHT's designated funds be included in the calculation of the reserves level for monitoring purposes.
 - b) The balance of £5,000 on the GDPR designated fund and £1,091 on the Development designated fund be transferred back to the General fund in the 2018/19 financial year.
- 11. Vehicle replacement policy**
That the Vehicle Replacement Policy be amended as set out in paper D (FAR papers for 13.12.2018)

17. To appoint contractor for the supply and maintenance of car park meters and to approve amended budget

See confidential papers.

9. Staffing Committee

9.1 To confirm the accuracy of the minutes of the meeting held 03.01.2019

Pages 26 – 28

Confidential pages 6 - 7

9.2 Chair of Committee to present the minutes and matters arising since the meeting

9.3 Board to adopt the recommendations set in the minutes and to adopt the minutes

See confidential minutes for recommendation

10. Authorisation of execution of s 106 agreement Paper A, pages 29 - 47

11. Authorisation of additional legal fees budget for 2018/9 Paper B, page 48

12. To approve the general fund budget and the levy for 2019/20 (See papers FAR Committee meeting 13.12.2018) Paper C, page 49

13. Charity Commission Scheme Verbal update
General update and report from Monitoring Group

14. Urgent Business

15. Information

15.1 Malvern Spa Association No report

15.2 AONB Joint Advisory Committee Pages 50 - 52

15.3 Wildlife Panel No meeting has taken place

15.4 Recreation Advisory Panel No meeting has taken place

15.5 4Cs Pages 53 - 59

15.6 Management Report Pages 60 - 62

16. Items for future consideration

17. Next meeting: 14 March 2019 7pm Welland Parish Hall

18. CONFIDENTIAL ITEM

Resolution to exclude the public for discussion of items 19, 20, 21 and 22 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (20 - staffing matter, 19, 1, and 22 commercially sensitive matters).

CONFIDENTIAL

19. To approve appointment of contractor for car park machines (See papers for FAR meeting 13.12.2019)

20. To approve confidential Staffing Committee recommendation

21. Land Purchase(s) Verbal update

22. To approve capital expenditure from Parliamentary Fund and Lands Acquisition funds Paper D

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